

Regional School District 13
Board of Education
Utilization Committee Meeting
September 20, 2013

Committee Members Present: Committee Chairperson Robert Fulton, Norm Hicks, Kerrie Flanagan. Member Absent: Merrill Adams

Also Present: Superintendent Dr. Ernest Perlini, DRA Representative James Barrett

Mr. Fulton called the meeting to order at 11:04a.m.

- I. Review of Timeline: Mr. Barrett presented a power point presentation outlining the various steps in the study process. He emphasized collecting existing conditions data, listening to information presented at meetings, visioning options and alternatives, and documenting the utilization study.

Mr. Barrett reviewed the steps that have been completed as of this date. DRA staff toured all buildings, reviewed existing plans, and the educational informational meetings have started.

- I. Community Outreach: The committee discussed the Facilities Utilization Study Public Workshop. The date was tentatively set for Thursday, October 24th in the High School Cafeteria. Dr. Perlini will meet with administrators to be sure the importance of this workshop is communicated to parents and staff. All will be encouraged to attend. Dr. Perlini will seek student volunteers from the high school to assist with childcare at the event. Dr. Perlini will arrange for recording of the program to be placed on a Utilization link on the District webpage. Dr. Perlini will arrange for P.A. availability and refreshments. Mr. Barrett will revise the agenda, and Frequently Asked Questions. Board members will determine a list of community groups to receive a personal contact or encouragement to attend. It will be a goal to be able to hear comments from as many people as possible.
- II. It was determined the second workshop will tentatively be November 21st and the last will be late January 2014. The committee realizes the completion of the study is now being moved later.
- III. The next meeting of this committee will be held Thursday, November 7th at 8:00 a.m.